

Service Unit Coordinator Position Agreement

Reports to: Regional Program Specialist/Director of Product Sales

Term of Service: One Year

Accountability: Conducts the Girl Scout Cookie Program within the Service Unit

Qualifications:

- Must be a registered Girl Scout volunteer
- Ability to conduct training(s)
- Ability to run required reports, schedule troop pick up times, and organize delivery sites

Responsibilities:

- Review/assist with orders in the Smart Cookies and/or Digital Cookie systems
- Conduct training(s), provide instructions, and distribute materials
- Encourage troops to set troop selling goals
- Provide ongoing support to troops in your Service Unit
- Collect signed Troop Coordinator Position Agreements
- Designate a delivery station and recruit volunteer help for delivery day
- Submit signed Troop Coordinator Position Agreements and signed troop delivery receipts to your Program Specialist by March 29, 2026
- Work with the council to conduct a successful Girl Scout Cookie Program

Please sign and return after training with the GSCI Product Sales team.

2026 Girl Scout Cookie Program

Responsibility Agreement

I agree to all that is stated above and that all products and monies received by me during the 2026 Girl Scout Cookie Program will be completed on schedule and turned in as directed.

Name _____ **Phone** _____

Address _____

Email _____

City _____ **Zip** _____

Service Unit _____ **Date of Birth (DOB)** _____

Signature _____ **Date** _____