gsLearn Instructions for Volunteers

1. Go to getyourgirlpower.org.
2. Click the MY GS button in the upper right hand corner.
3. Sign in with your username and password.

**Note:** Your username is the email you used when registering as a member of Girl Scouts.

If you forgot your username, please email customercare@girlscouts-gsci.org or call 888-623-1237.
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4. Click on the GS Learn button.

Welcome.

- **Volunteer Toolkit**
  - Access badges and journeys for all levels, and much more from the Girl Scout National Program Portfolio. Plus, find meeting planning tools and resources for groups of all sizes. It’s your virtual Girl Scout assistant!

- **Member Profile**
  - Do you want to change your member profile or contact details? Do you need to renew a membership? Go to the Girl Scout Member Community for access to your member profile.

- **gsLearn**
  - Get the training and resources you need for an amazing Girl Scout year!

   Everything on gsLearn is designed to help you have a successful Girl Scout experience. You can return at any time to review and refresh your knowledge.

5. This will take you to what we call the learner dashboard. Upon first log-in, you'll see the pop up shown below.
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6. Below is information about how to navigate your Learner Dashboard.

“Home” will always take you back to your Learner Dashboard.

Update your settings and profile picture here, in the profile drop down.

View available content in the Content Library.

Click here to go back to myGS.

On your Learner Dashboard, use these quick sort buttons:
- ‘All’ shows content recommended for you.
- ‘In Progress’ shows content that you already started.
- ‘Overdue’ will show any content that has past the due date.
- ‘Not Started’ is content that you haven’t yet begun.
- ‘Completed’ shows all content that is 100% complete.

7. To start a course, Click the course title on your Learner Dashboard or in the Content Library, then click ‘Start this course.’
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8. If you have taken courses outside of gsLearn and you would like to upload them to gsLearn, follow the instructions below. An example of this would be uploading your First Aid/CPR Certification.

1. Click ‘Achievements’
2. Click ‘External Learning’
3. Click ‘Add a New External Learning Record’
4. Complete the pop-up screen
5. Click save!
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9. In the green rectangles below, you will see the names of courses that are currently available on gsLearn. At the moment, these are not required trainings, but rather resources for you as a volunteer. As required courses get added to gsLearn, you will receive an email when it is assigned to you to complete.

The Successful Leader Learning Series

Councils have the option to use all modules listed below in one course, or, choose just the single course that is the best fit for Learners.

- **Foundation 1**
  - The Girl Scout Way
  - Introduction to the world of Girl Scouts!

- **Foundation 2**
  - The Girl Scout Leadership Experience
  - Explains why the Girl Scout program is effective and powerful to build girls of confidence, courage and character; VTK for Troop Leader support

- **Foundation 3**
  - Well-Being and Development of Girls
  - Discover strategies to create an inclusive, girl-led space, embracing troop diversity and understanding how the role of the troop leader

- **Foundation 4**
  - Understanding Troop Operations
  - Focus on troop management and operational guidelines around running a troop; council and service unit support

- **Outdoor**
  - Getting Your Troop Outdoors
  - Understand how outdoor experiences are integral to the overall Girl Scout experience and to increase their confidence in getting girls outdoors

Service Unit Support

Councils have the option to use one, or more, of the courses below and share with volunteers, or create a custom Learning Path with these courses and custom council content.

- **Developing and Growing the Service Unit Team**
  - This course provides guidance on building a strong Service Unit team of dedicated volunteers who work together to support the success of your Service Unit.

- **Effective Meetings**
  - Service Unit meetings are a crucial part of communication with troop leaders. This course will support you in building meetings that accomplish your goals and keep your troop leaders informed.

- **Goal Setting and Planning**
  - Designed for Service Unit leadership and volunteers involved in planning the Service Unit’s goals and objectives for the membership year, this course will provide a basic understanding of the planning process, including what you’ll need, how to gather the right people, and how to develop goals that will support growth in your Service Unit.

- **Leading Effective Digital Meetings**
  - Service Unit meetings are crucial—even when you can’t meet in person. This course will review the basic tools and best practices for making your digital meetings a success.

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